

DEPARTMENT OF HUMAN SERVICES
DIVISION OF JUVENILE JUSTICE SERVICES
YOUTH PAROLE AUTHORITY
POLICY AND PROCEDURES

Policy No.: 08-07	Effective Date: 07/04	Revision Date: 08/31/04
Subject: Warrants of Retake		

I. Policy Statement

It is the policy of the YPA to issue warrants of retake (arrest) for parolees who have violated the terms of their parole.

II. Rationale

To establish a means by which parolees may be taken into custody when probable cause exists that they have violated the terms of their parole agreement.

III. Procedures

- A. If it appears a parolee has committed a major violation of his or her parole and is considered a threat to themselves and/or the community, and that temporary confinement is considered necessary to resolve the problem by a hearing, a warrant of retake shall be issued upon request to the administrative officer of the Youth Parole Authority.
- B. The administrative officer is responsible for issuing warrants to the appropriate law enforcement agencies.
- C. An alleged parole violator will not remain in detention longer than two (2) working days unless new charges have been made placing the youth in the courts jurisdiction and/or a revocation proceeding has been initiated.
- D. Secure facilities are not to detain alleged parole violators without an Order of Temporary Detention signed by the hearing officer who conducted the pre-revocation hearing or a waiver of the pre-revocation signed by the youth.
- E. The parole officer will notify the administrative officer when the youth is apprehended.
- F. A Warrant of Retake is not vacated until the Authority has received documentation of reason for request, apprehension date, and update on the current situation.

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IV. Continuous Renewal

This policy shall be reviewed three (3) years from its effective date to determine its effectiveness and appropriateness. This policy may be reviewed before that time to reflect substantive change.

This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.

Calvin C. Clegg, Chairman
Youth Parole Authority

Date

Eldon Money, Chairman
Board of Juvenile Justice Services

Date

Blake D. Chard, Director
Division of Juvenile Justice Services

Effective/Revision Date